

STATE THEATRE "DAZZLING" FRANCO ZEFFIRELLI ROMEO & JULIET

RICHARD BURTON "MASSACRE IN ROME" "SIDDHARTHA"

BILLY JACK "NATIONAL VELVET"

Children's Matinee Today Sunday "NATIONAL VELVET"

2nd BIG WEEK! MANCHESTER KENNINGTON EAST-WEST SOUTHINGTON ELMWOOD SOUTHINGTON D.L.

socks & buskins presents "you were born on a rotten day"

HUNGRY WIVES with an appetite for diversion

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99¢ ROMEO & JULIET PERFECT! EVERYDAY BEAUTIFUL GREAT!

1 MASH 2 BILLY JACK 3 LE SEX (G)

MANCHESTER Jerry Lewis Cinema 1

DOUBLE FEATURE "40 CARATS" 7:30 and "BUTTERFLIES ARE FREE" 9:30

FELICE'S ON BROAD STREET Formerly Mr. Turkey Breakfast 6 A.M.

MANCHESTER Cinema 2

DOUBLE FEATURE "ROMEO AND JULIET" (PG) 7:00 and 9:15

BOLTON LAKE HOTEL FOUR FOOD AT ITS FINEST

MANCHESTER Cinema 1

DOUBLE FEATURE "ROMEO AND JULIET" (PG) 7:00 and 9:15

LUNCH OR DINNER SERVED DAILY STEAKS—LOBSTERS

SHOWCASE CINEMAS 1234

WALKING TALL "Best American movie of the year"

SEVEN BLOWS OF THE DRAGON

Scholarship Fund Program Sunday Education Association (MEA) scholarship fund.

Comedy Slated At Jorgenson A pre-Broadway performance of the Georges Feytaud comedy "Chemin de Fer"

Phil Burgess puts fun back into mornings from 7 to 9. WinF 1230

SPEAK UP And You Start Moving Up—In business, club, church, PTA and service organizations.

10 Ways This Course Will Benefit Men and Women

NO COST NO OBLIGATION TO A DEMONSTRATION-EXPLANATION MEETING

31 Year Resident of Manchester Member of Manchester Conservation Commission

Price Is Right! VOTE PRICE NOV. 6th

'Showboat' Auditions Monday Auditions for the upcoming Manchester Gilbert and Sullivan Workshop production

Hart Sets Free Musical Programs Vytautas Marjonius, former director of the Manchester Civic Orchestra and Chorale

About Town The Senior Fellowship, sponsored by Barbara Gifford Circle of Community Baptist Church

Re-Elect ROGER M. NEGRO for TOWN TREASURER Lever 8 B

RE-ELECT The Democratic Team for Experience Service Performance

RE-ELECT The Democratic Team for Experience Service Performance

RE-ELECT The Democratic Team for Experience Service Performance

RE-ELECT The Democratic Team for Experience Service Performance

News for Senior Citizens by Wally Fortin These people will be considered first, and as the result, each one when they arrive will know who is in front of them

Vote Republican for PAUL E. WILLHIDE Republican Candidate for Board of Directors

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I'M VOTING FOR VIVIAN FERGUSON FOR BOARD OF DIRECTORS

Vote Republican for PAUL E. WILLHIDE Republican Candidate for Board of Directors

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Especially for young readers

The Mini Page

Member of
Distinguished Achievement Awards Winner 1972

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By BETTY DEBNAM

Talk It Over: Only Sick People Need Drugs!

Meet Katy, the national symbol for drug prevention for children. She is sponsored by the Bureau of Narcotics and Dangerous Drugs. In this parent-child "Talk It Over" Mini Page, she reminds you that only sick people need drugs. This issue is written especially for you to talk over. You can read the big type, and you and your parents or teacher can talk about it. You should also talk about the part printed in the lighter type.



When you are not well, maybe you need to stay in bed and rest. You might need some medicine, also.
Talk about the times you have been sick. Did you take medicines? You don't always need medicines to get well. Rest, good food and sleep are cures!

A drug is a medicine. A drug can help make sick people well, but it can also make well people sick.
Drugs can be called chemicals. Chemicals can cause pollution. Talk about "Body Pollution."

Never take a drug that has been prescribed for someone else.
Each person is different. A drug that could help one person could be bad for another.

Drugs can help us when they are prescribed by a doctor and given by our parents.
Doctors are especially trained. They tell parents what to give children. Adults, too, take medicines when they have been prescribed by doctors.

The ads about drugs are trying to get people to buy them.
Drugs are just for sick people. The ads you see are trying to sell a product so the manufacturer can make money.

Be careful. Do not mistake drugs for candy.
Some drugs have score marks on them. Capsule drugs come in halves. Just the right amount of a drug is important. Too large a dose can be harmful.

Drugs should be kept out of reach in the medicine chest. Never take a drug out by yourself.
Talk about what could happen if you ate something that was not good for you.

You should get your drugs from a pharmacist at the drug store.
Pharmacists are trained to mix drugs. Never take anything from strangers.

People who take drugs just for fun can become very, very sick.
Drugs that are not needed can be dangerous. Never take drugs if you can avoid them.

- Eat the right foods
- Get plenty of rest
- Get lots of exercise!

Try to stay healthy so you won't get sick. Remember, only sick people need drugs.

LS

S Puzzle-le-do™

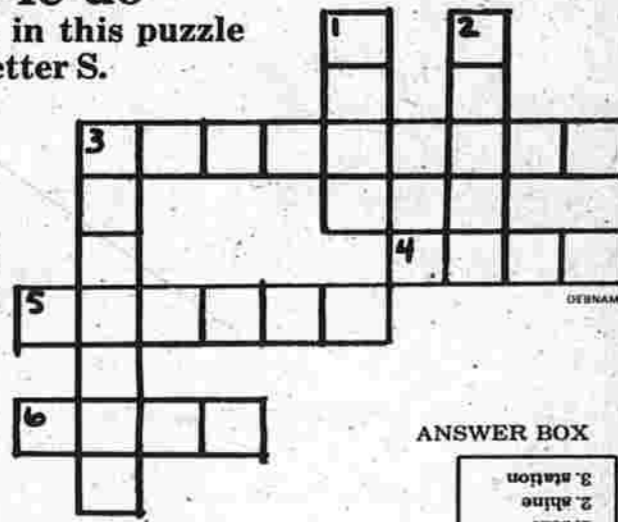
All the answers in this puzzle begin with the letter S.

ACROSS

- A boat that can go underwater.
- What all things grow from; rhymes with need.
- Dumb; idiotic.
- What you bathe yourself with every night.

DOWN

- What you sit on. Your chair is your _____.
- To be bright and radiant. I hope the sun will _____ tomorrow.
- We take our car to the gas _____ to get gas.



ANSWER BOX

- ACROSS
3. submarine
4. soap
5. stupid
- DOWN
1. seat
2. shine
3. station



Children and their mother visit the pharmacist.

Would You Like to Be a Pharmacist?

Would you like to be a pharmacist someday? A pharmacist compounds, or mixes, prescriptions and sells them to customers. He or she also gives advice on medicines that do not need a doctor's prescription. The pharmacist offers general information on minor health problems, such as first aid.

Pharmacists help doctors by keeping up with the latest drugs and advising them on what dosage would be best. They also must know the possible reactions if a patient is taking several different drugs at the same time.

Pharmacists must know about poison prevention. Sometimes they help their community by talking to groups about this subject. They also must know about drug abuse.

They must keep up with what is new in drugs and often go to meetings to learn about them. Sometimes they go back to school.

To be a pharmacist you must be interested in people. After you have finished special courses in college, you must pass an exam given by the state in which you wish to practice. In college, you study chemistry and math. You also take some courses that medical doctors take. You also study business courses because most pharmacists would like to own their own drug stores someday.

Send for a **FREE** copy of Katy's Coloring Book about **DRUGS** and **HEALTH**. Write: Katy's Coloring Book, P.O. Box 1706, 500 N. Washington St., Rockville, Maryland, 20850



Super Sport™ Jethro Pugh

Jethro Pugh, ranks among the best defensive tackles in pro football. The six-foot-six, 260-pounder is in his ninth season with the Dallas Cowboys. He also has excellent speed and quickness for a man his size. About the only thing that can knock Jethro down are pizzas and spaghetti. He has ulcers and has to watch his diet. Pugh grew up in Windsor, N.C. and was a star high school player there. Then he became a two-time All-Conference performer at Elizabeth City State in North Carolina. In 1964, Dallas drafted him in the 11th round. It was one of the Cowboy's best bargains ever.



Animal of the Week™ The Wood Duck



The drake or male wood duck is a very colorful bird. The hen or female wood duck is a dull brown.

Wood ducks eat mostly plants and build their nests in holes in big trees. They live in the eastern United States, and the far west, but never in the middle states.

Baby wood ducks can swim, eat and find food from the time they are one day old. The young leave their nest no matter how high it is above the ground or water. They flutter down to meet their mother. For the first few weeks they stay with her. They are different from most ducks in that they can walk easily on land.

Mini Do™ Start a Leaf Collection

- Collect many kinds of leaves. Also collect a piece of bark.
- Press the leaves in a big, thick book.
- After you have collected several leaves, put each one between sheets of wax paper and press them with a cool iron.
- Tape leaves to construction paper. Also tape on the piece of bark. Label each leaf.

Scalloped Potatoes

What you'll need: 4 cups raw, sliced potatoes, 4 tablespoons chopped onions, 4 tablespoons butter, 1/4 cup milk, 1 cup grated cheese

- Put a layer of potatoes in a 1 1/2 quart baking dish.
- Sprinkle on 2 tablespoons onions.
- Dot with 2 tablespoons butter.
- Sprinkle on 1/2 cup cheese.
- Repeat on top layer. Pour on milk.
- Bake at 350° uncovered for about 1 1/4 hours.

Mini Jokes™

What's a good way to keep a dog off the street? Put him in a barking lot.

What do you call a baby rifle? A son of a gun.

D Letter Hunt

How many D words can you find?

Ethel E. Cology™

always puts trash in the trash can.

Entertainment: Meet Capt. Jacques Cousteau

Capt. Jacques Cousteau is the star of the series, "The Undersea World of Jacques Cousteau." He has made many discoveries about life underwater. Cousteau was born in France in 1910. He was a shy, sickly child when growing up. He became interested in diving in 1936. He invented the aqualung, a machine that allows man to dive in water as deep as 300 feet without cables or hoses. In 1950, he bought an old American minesweeper which he refitted and named the Calypso. He uses it as a floating laboratory. In 1957, he retired from the French Navy with the rank of captain. Capt. Cousteau's wife and his two sons are good divers also.

1973 Christmas Stamps Announced

It is the policy of the U. S. Postal Service to issue two Christmas stamps each year so holiday mailers will have a choice.

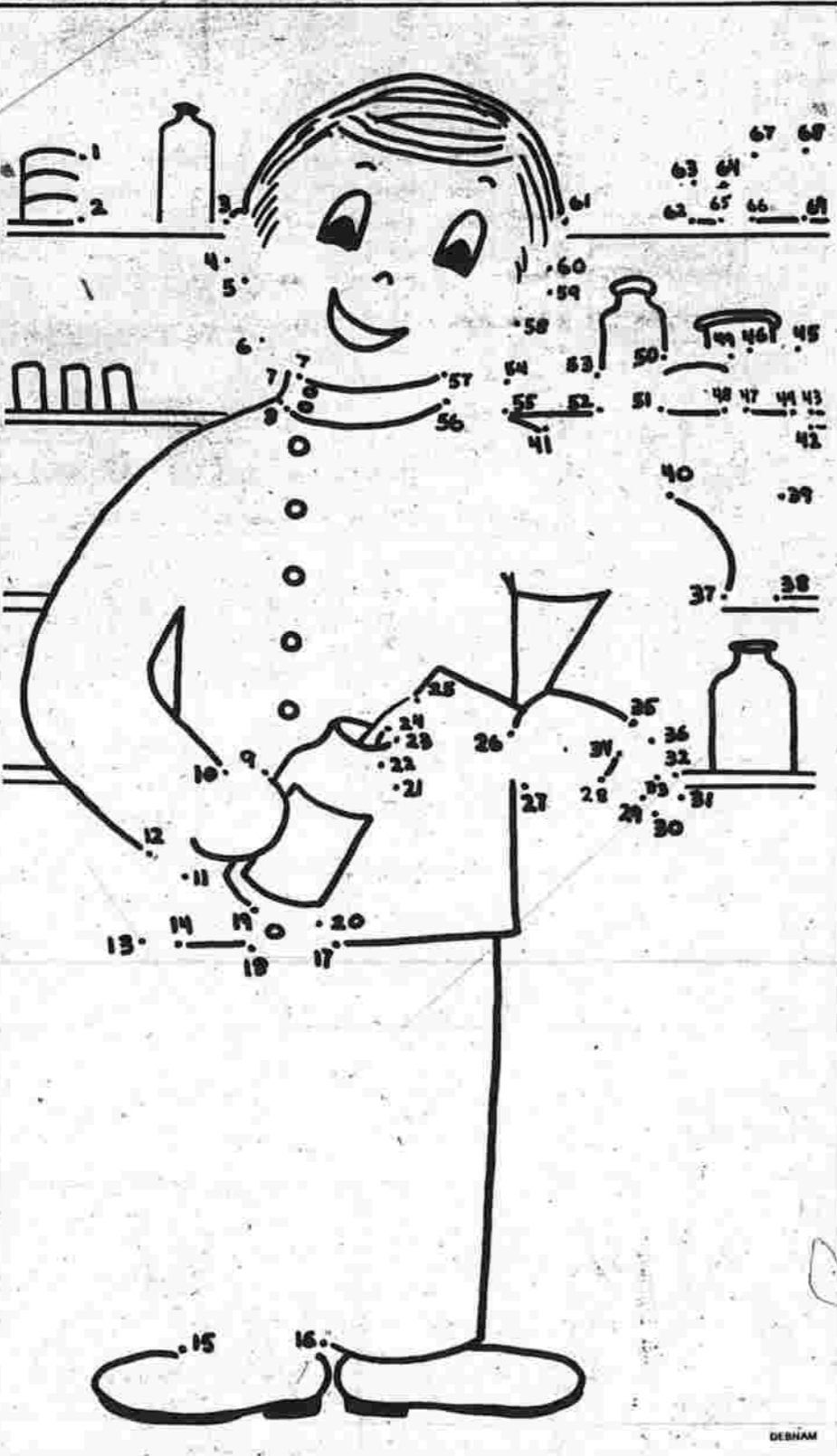
This year, one of the stamps is adapted from a painting by Raphael, an important Italian artist. This painting hangs in the National Gallery of Art in Washington, D.C.

Raphael lived from 1483 to 1520, during a period called the Renaissance, in the 1400's and 1500's. This was a time of reawakening of interest in learning and the arts in Europe. Many changes were brought about as the people became better educated.

Raphael was one of the most popular artists of his time. In addition to doing and supervising many paintings, he was the appointed chief architect for Saint Peter's Church in Rome. He is most famous for his beautiful madonnas.

The second stamp features an old fashioned Christmas tree. Although it is not actually done in needle-point, it is designed to look this way.

First day cancellation requests may be sent to Christmas Stamps, Postmaster, Washington, D.C., 20013. Enclose a self-addressed envelope. Pencil in the right hand corner the stamp you want. Send in eight cents per stamp. Requests must be post marked no later than November 7.



Try 'N Find: Fall Words

Fall words are hidden in this block of letters. They run across and down. See how many you can find. Fall arrived September 22.

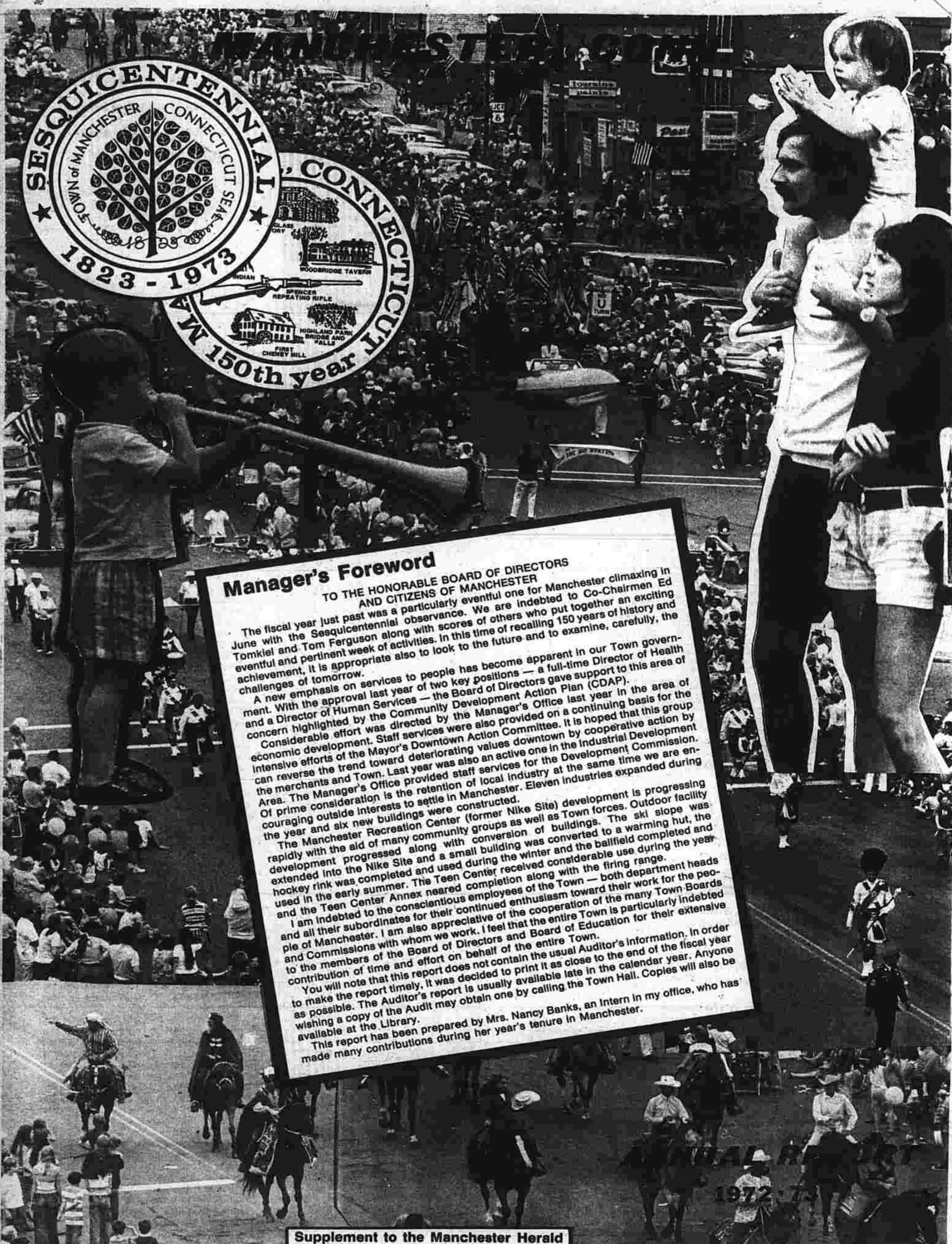
P	U	M	P	K	I	N	S	H
I	A	G	W	I	T	C	H	A
L	J	H	A	P	P	L	E	L
G	F	O	O	T	B	A	L	L
R	D	S	M	H	E	G	E	O
I	I	T	Q	A	H	L	A	W
M	F	S	B	N	C	V	E	
S	T	U	R	K	E	Y	E	
T	R	E	E	S	W	O	S	N

A Scene From Real Life

Act 1: Ruth the Refuser does not do her chores.
Act 2: Harriet the Helper is happy to help Mother



Which act do you like best? Talk it over.



Manager's Foreword

TO THE HONORABLE BOARD OF DIRECTORS AND CITIZENS OF MANCHESTER

The fiscal year just past was a particularly eventful one for Manchester climaxing in June with the Sesquicentennial observance. We are indebted to Co-Chairmen Ed Tomklei and Tom Ferguson along with scores of others who put together an exciting and pertinent week of activities. In this time of recalling 150 years of history and achievement, it is appropriate also to look to the future and to examine, carefully, the challenges of tomorrow.

A new emphasis on services to people has become apparent in our Town government. With the approval last year of two key positions — a full-time Director of Health and a Director of Human Services — the Board of Directors gave support to this area of concern highlighted by the Community Development Action Plan (CDAP). Considerable effort was directed by the Manager's Office last year in the area of economic development. Staff services were also provided on a continuing basis for the intensive efforts of the Mayor's Downtown Action Committee. It is hoped that this group can reverse the trend toward deteriorating values downtown by cooperative action by the merchants and Town. Last year was also an active one in the Industrial Development Area. The Manager's Office provided staff services for the Development Commission. Of prime consideration is the retention of local industry at the same time we are encouraging outside interests to settle in Manchester. Eleven industries expanded during the year and six new buildings were constructed. The outdoor facility for the Manchester Recreation Center (former Nike Site) development is progressing rapidly with the aid of many community groups as well as Town forces. The ski slope extended into the Nike Site and a small building was converted to a warming hut, the development progressed along with conversion of buildings. The ski slope and hockey rink was completed and used during the winter considerable use during the year in the early summer. The Teen Center received completion along with the department housed in the Teen Center Annex. The Teen Center received completion along with the department housed in the Teen Center Annex. The Teen Center received completion along with the department housed in the Teen Center Annex.

I am indebted to the conscientious employees of the Town — both department heads and all their subordinates for their continued enthusiasm toward their work for the people of Manchester. I am also appreciative of the cooperation of the many Town Boards and Commissions with whom we work. I feel that the entire Town is particularly indebted to the members of the Board of Directors and Board of Education. In order to make the report timely, it was decided to print it as close to the end of the fiscal year as possible. The Auditor's report is usually available late in the calendar year. Anyone wishing a copy of the report may obtain one by calling the Town Hall. Copies will also be available at the Library.

This report has been prepared by Mrs. Nancy Banks, an Intern in my office, who has made many contributions during her year's tenure in Manchester.

Supplement to the Manchester Herald



Citizens Take Part in Government



Lord Mayor Kenneth Collis and Mrs. Collis of Manchester, England, in Manchester, Conn. sesquicentennial parade.

Charter Revision Commission

The Charter Revision Commission was appointed by resolution of the Board of Directors in March 1972. The Commission was charged with examining the recommendations of the CDAP Agency and the Citizens Advisory Committee and other matters it felt may be appropriate to the improvements of the operation of the Town government.

The Commission included: The consolidation of the functions of Controller, Collector and Assessor under a newly created Department of Finance. Inclusion of a Merit System and Classification Plan in the Town Charter.

Compiled By: Nancy Banks
Graphic Assistance: Ronald Blake
Photos By: Herald Staff

Sesquicentennial Committee

Preparations for the 150th Anniversary Celebration of the Town began in the summer of 1968 under the leadership of Robert B. Wells, General Manager; Thomas F. Ferguson, Co-publisher of the Manchester Evening Herald; and Edson M. Bailey, retired Principal of Manchester High School.

The three-man group sought out Dr. William E. Buckley, Chairman of the Library Board, to author an updated history of the Town of Manchester, which was sponsored by the Manchester Community College. This action led to the eventual publishing by Pequot Press, Inc. of Chester, Connecticut, of A New England Pattern, the History of Manchester, Connecticut.

The original steering committee, after interviewing several professional firms to undertake the leadership of the celebration, decided to appoint our own local citizens. Mr. Ferguson was then named Chairman, and later Edward J. Tomkiel, Town Clerk, was named Co-Chairman.

An invitation was forwarded to the Lord Mayor of Manchester, England to attend our celebration. On Saturday, June 23, 1973, the beginning day of the Sesquicentennial, Alderman and Mrs. Kenneth Collis, Lord Mayor and Lady Mayores of Manchester, England, and Mr. Leslie Boardman, Assistant Town Clerk, arrived at our Town Hall.

During the week other events included a "Fair on Green" headed by Eleanor D. Colton and Richard T. Carter as Co-Chairman; Commemorative Religious Services held at the Center Congregational Church, arrangements by Elaine D. Colombi; and a Square Dance sponsored by the Army and Navy Club of Manchester was held in the parking lot of the Manchester State Bank.

Included a beard growing contest, a golf tournament, and a State Lottery drawing. All through the week a Historical Exhibit at the Whiton Memorial Library was opened, sponsored by the Manchester Historical Society Chairman, Wells C. Dennison; and the Cheney Homestead Co-Chairman, Mary Ed. Blah; and Herbert Swanson. A special Exhibit was presented by the Lutz Junior Museum. The Youth Committee, Rick Gowen Chairman, held many events, included was the melodrama, a Country Fair, a historical bicycle tour, a historical hike up Case Mountain, and a Youth Concert at Mount Nebo.

Included in the week observance was the placement of nineteen permanent Historical Markers in various historical sites in the town. The Committee was headed by Edson M. Bailey as Chairman. Two limited editions of Commemorative Medals were issued, one silver and one bronze, by a Committee headed by John J. Sullivan and Michael Luarentano. A Commemorative Program was printed with the assistance of Frances Merolia and Ronald E. Weight, Chairman.

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Lord Mayor Collis presented to the town a gift of a silver goblet uniquely designed for the City of Manchester, England as a memento of the occasion of his visit. Among the other honored guests was Richard Childs, a former Manchester resident who is considered the father of the Council-Manager form of government in this country.

For historical purposes a film of the parade was made, sponsored by the Kwanis Club of Manchester, Salem Nassif, and N. William Knight. The committee has appointed Carol Kuehl to assemble a news and photographic portfolio to the entire celebration. The collection of pictures, in full or in part, will be on exhibition in the near future in the Gallery at the Town Hall.

Finally, thanks to all the Town Departments and citizens of the town for all your interest and time in making this celebration a most interesting, enjoyable, and memorable event in all of our lives. If the committee has failed to number and size of the contribution efforts were too numerous for the space of this report.

Major Highlights

Authorized the Town to participate in the Urban Systems Road Improvement Program for the reconstruction of sections of Middle Turnpike and Adams Street. Approved a major sidewalk construction program. Supported continued expansion of sanitary landfill area by the approval of the Sanitary Landfill purchase referendum. Authorized reconstruction of Hilliard Street from Redevelopment area to Broad Street. Approved modernization of Cooper Hill Water Treatment Plant, the first major water treatment improvement in 40 years.

Public Works

As in the past, this year has been a busy, yet rewarding one for the Public Works Department. The reconstruction of Hilliard Street and the Cooper Hill Water Treatment Plant was begun, additional recreational facilities were constructed at Robertson Park and the Manchester Recreation Center, an extensive sidewalk construction project was begun and Manchester taxpayers voted to extend the Sanitary Landfill into the former Laurel Lake. Engineering plans to reconstruct Adams Street, Middle Turnpike West and twelve major intersections under the Urban Systems and TOPICS programs were commenced. These projects were accomplished through a team effort by all the Public Works Departments in cooperation with other Town Departments. Our goal is to continue that effort in order to provide the people of Manchester with better, more improved public works facilities.

Sanitation

Town acquisition of the Laurel Lake area for sanitary landfill marked the successful conclusion of five years of study and negotiation by the Board of Directors, Town Administration and citizens. These efforts have provided Manchester with an established, low cost solid waste disposal system until the turn of the century.

The landfill expansion is probably the most completely studied sanitary landfill project in Connecticut. A great deal of planning was accomplished in previous years. Concerns include environmental factors of land use, water quality and inland wetlands as well as economics of solid waste disposal. A grant was received from the New England Regional Commission to prepare a final land use plan for the complete landfill and to study possible water contamination effects (leachate). The project was discussed with many Town organizations and an open forum was held in February sponsored by the League of Women Voters, Conservation Commission and Manchester Property Owners Association. The project was the first sanitary landfill in Connecticut for which a permit was requested under the Federal Water Pollution Control Act Amendments of 1972.

The Board of Directors placed the appropriation of \$1,391,000.00 for land acquisition and site improvements before the voters on a referendum held March 13, 1973. Voters approved the appropriation by a 3 to 1 margin. State permit authorizations were received in June. Zone changes were approved by Town Zoning Commission on September 3. The Board of Directors formally approved the purchase site improvements on September 25, 1973.

Public Works



New bulldozer for sanitary landfill area is delivered to Town.

Cemeteries

The Outstanding achievement during this fiscal year was the Board of Directors' acceptance of the majority of the requests outlined in the Cemetery Report. By taking this action, the Board has allowed this department to adjust and update our service prices as well as implement a minor increase in the cost of grave spaces with the entire amount going to the perpetual care fund. It has restricted the sale of lots in Veterans' Field to residents or former Manchester residents of not less than a one-year period, and gave the option of flush or upright markers to the individual lot owner as well as the choice of double-depth interments in Veterans' Field and other designated areas.

Several other regulations were approved regarding notice for funerals, and time regulations for funerals after weekends and holidays. The department has acquired the use of an answering service, thus allowing funeral directors the opportunity to leave information on weekends and holidays. This is a tremendous improvement for them and allows an increase in service not only to the funeral directors but to the public. With the development of Spencer Street, the once obscure West Cemetery

Parks

Each year the public's demand for recreation increases as a result of the shortened work week and the greater concern for physical fitness. This increased demand has changed the emphasis of the Park Department. Increasingly the Department is working with the Recreation Department and other Public Works Departments in the development of new recreational areas. A majority of the recreational activity this summer was directed toward softball and handball. The enthusiasm for softball and handball has required the Park Department to maintain 19 fields.

A second major responsibility of the Park Department is the care of all trees on public property. This year 105 trees were planted. Other statistics are as follows:

Removed	183
Planted	105
Trimmed	204
Stumps Removed	254

The Park Department with the Park and Recreation Advisory Board has discussed several possible recreational facilities to meet the increasing demand. These include the development of bike and nature trails, expansion of the West Side Recreation Center, an indoor ice skating rink due to the limited number of days skating is possible on the outdoor rinks, as well as the eventual expansion of the existing recreational areas.

Water and Sewer

This fiscal year marked the 40th year of operation of the water and sewer systems by the Town. Equally significant was the approval by Manchester voters to reconstruct the Cooper Hill Water Treatment Plant, a 57 year old facility bought by the Town in 1955. Ground breaking ceremonies were held for the reconstruction on March 12, 1973 and work was proceeding well through the end of June. When complete, the plant will be a modern water treatment facility, capable of supplying an average of two (2) million gallons to the distribution system daily from Globe Hollow Reservoir.

The Water Department likes to think of the Cooper Hill Plant reconstruction as the beginning of a program to improve the quality of water supplied to all of its customers. The Porter Howard Reservoir supply is unfiltered and therefore provides water of poor quality. The Line Street Water Treatment Plant, which treats water from Buckingham Reservoir in Glastonbury, is in dire need of renovation or replacement as is the 47 year old wooden water main which carries water to it from the reservoir. Improvements to these facilities are planned for the near future and if carried out will provide for excellent quality water to all customers for many years to come.

A surplus of about \$200,000 was again realized by the Water Department for the second straight year. This surplus will enable the Department to carry out its goal of improved water quality as well as provide for much needed distribution system improvements such as the Nike Water Tank Installation, which was placed in operation early in this fiscal year. That facility was a major factor in eliminating the need for a water ban this year by equalizing pressure in the system during periods of peak water use.

The Sewer Department, however, was not without problems during the fiscal year. A malfunctioning sewage meter at the treatment facilities resulted in a grave concern that the facilities were being utilized to near capacity, 12 years ahead schedule. A new digester did not operate properly and undigested sludge had to be placed in an outdoor drying bed, resulting in a very unpleasant odor in the west side of Town. Fortunately, these problems were resolved by department personnel, but not without much study and physical labor. Fiscal problems again plagued the Sewer Department this year as the cost of water pollution control continued to rise. Therefore, the General Manager recommended to the Board of Directors that the sewer service charges be increased to equal those for water service.

The Sewer Department, despite its recent difficulties, looks toward better performance of its treatment facilities in the near future. In addition, the more stringent specifications for testing new sewer mains, which were put into effect this year, will result in a much improved collection system in the future.

Highway

The Highway Division maintains 175 miles of town roads, snow and ice control, street sweeping, leaf removal, storm drainage installation and storm sewer maintenance.

Statistically, the past year the Highway Division resurfaced 8 miles of roads, installed 8.5 miles of asphalt barn, swept and removed 5,800 cubic yards of street debris, picked up over 10,000 cubic yards of leaves and responded to 1,037 calls from taxpayers requesting assistance to alleviate a multitude of problems ranging from loose manhole covers to correction of minor drainage conditions.

This coming year specific objectives have been designed to improve particular areas of the highway operation. One such program is the improvement of roadside mowing, particularly the removal of brush and weeds that obstruct the visibility of guide rails and bridge or culvert abutments. In addition to this program the spraying of main arterials for weed control will be reinstated. Another project that is to be given high priority is the resetting of guide rail ends to conform with "State and Federal" standards.

These three projects, when completed, would help improve the appearance of Manchester's highways and create safer conditions for motorists, bicyclists and pedestrians.



Public Safety

Major Highlights

Supported appointment of Public Safety Advisory Committee by General Manager. Resulting from increased traffic flow, approved allocation for two new traffic lights at the intersection of Spruce and Charter Oak Streets and at Center and McKee Streets.

Civil Defense

The efforts of the Civil Defense Department are primarily directed toward promoting public safety in the Town of Manchester. This year the department was involved in the massive job of moving the 200-bed emergency hospital and related emergency supplies from Waddell School to a building at the Nike Site. Extensive efforts were made in the area of first aid. An educational first aid program was initiated, and the purchase of a new dummy provides the opportunity to practice treatment necessary for heart and respiratory emergencies. Visual aids were also procured for emergency on site treatment. In addition educational programs were initiated in radio operation and in radiological monitoring.

To insure a high level of public safety, future efforts of the Civil Defense Program require an improvement in the alarm system and replacement of several portable radios.



Water department crew hunting for a break in a water main.

Public Safety Advisory Committee

The Public Safety Advisory Committee was appointed by the Board of Directors early last spring. The first meeting was held in November. At this meeting the committee decided not to become involved in traffic safety, which is by statute a function of the Legal Traffic Authority of the Town. It was decided, however, that high priority be given to bicycle safety.

A major concern of the committee has been determining the best methods to use in promoting safety educational programs. The committee decided to adopt the idea of monthly safety themes to be publicized in the local papers through weekly features. In addition the schools and local civic groups could hold various programs relating to the theme during the given month.

March was designated as "Bicycle

Safety" month, and efforts to promote better public understanding of bicycle safety were considered successful by the committee. The schools and P.T.A. were particularly cooperative in sponsoring programs and distributing information to the students. During April, designated as "Clean-Up" month, the Fire Department actively participated by sponsoring talks in the schools on clean up. May was "Babysitting" safety month. No monthly themes were developed for the summer months because of the difficulty of coordinating activities during vacation time.

The committee plans to begin its fall schedule with a very active program for Fire Prevention. The committee wishes to expand its program, and will be talking to different school personnel and civic group members for ideas as to the best method to gain public interest and support.

Fire

The Fire Department responded to 663 alarms during the fiscal year Jul 1, 1972 to June 30, 1973. This represents an increase of 132 alarms over the previous year.

	1971-72	1972-73
Buildings	97	124
Brush, grass, etc.	54	66
Vehicular or outdoor equipment	245	354
Calls other than fires	52	132
Rescue and emergency	60	37
Falses		

Total value of all property, real and personal, at risk to fire damage was estimated at \$10,509,820; fire damage to all property was estimated at \$320,824. Total insurance paid for this fiscal year was \$219,181. No large loss fire occurred within the jurisdiction of the department during the fiscal year.

There has been a substantial increase in rescue and emergency alarms due to the greater scope of service provided by the department. False alarms were reduced this year to 37 as opposed to 60 during the last fiscal year. This can be attributed in part to greater emphasis on the fire prevention program from kindergarten through the sixth grade.

The Fire Department lost a faithful and conscientious firefighter with the passing of Laurence Freiheit, who died while on duty at a fire on March 9th. A second firefighter, Harold Perrett, retired in March after 23 years of service.

The department has greatly increased its training in recent years. Training is conducted under the direction of the Deputy Chiefs using the nationally recognized training manuals published by the Oklahoma State University. In addition, six firefighters attended a five and a half week extensive training program at the New Haven Training Academy, where the emphasis is on hose and ladder. Eleven firefighters attended courses related to the fire service, and three firefighters attended the Connecticut State Training School in Hartford for two semesters. The department feels that the wide variety of training that the force has participated in has and will continue to improve the department's ability to save both life and property in future fire emergency calls.

The Fire Department, aware of the inadequate facilities in the #4 Fire Station on School Street, hopes in the future to acquire property for the construction of a better located and modern fire station.

Police

Of primary concern to the Manchester Police Department is the protection of life and property and the prevention of crime. To this end, those 80 officers and 12 civilians working in the department are dedicated to rendering aid to the injured and investigating complaints in a myriad of situations of immediate concern to those involved. With increasing requests for all types of police service, the Police Department looks to additional training of its personnel and the reduction of response time in making detection and apprehension a viable consequence of criminal activity. This is being accomplished by in-depth inservice training; the implementation of the final phases of improved radio communications; improved records coupled with computerized information-retrieval systems; and the adoption of National Traffic Safety Standards. Specific new programs being implemented this year will include a community relations officer who will act as liaison with interagency committees. The Police Department has taken significant steps toward implementing national traffic safety standards in the area of traffic lane delineation — some 3000 gallons of traffic paint to be applied to the roads of Manchester this year. The Police Department feels that this will have its greatest impact in the reduction of motor vehicle accidents. The Manchester Police Department investigated 2,007 accidents in 1972, an increase of 11.6 per cent over the previous year. Much of the cost for these improved services come from Federal L.E.A.A. assistance.

With the sesquicentennial celebration just passed, the Manchester Police Department looks to the future, dedicated to the proposition of finding new ways of providing an even greater service to the community through better training and better equipping its men and women.



Environmental Action Drive begins with Mayor Thompson.

A GUIDE TO MANCHESTER OUTDOORS COMPILED BY THE MANCHESTER CONSERVATION COMMISSION

October 1973

LEGEND

- School sites
- Recreation areas
- ▨ Town owned lands not developed for recreational use

Listed below are Manchester's school sites and the recreation facilities available at each location. The schools may be found by using the map on the following page which also shows other recreation areas and open space lands. Please save this map for handy reference.

- | | | |
|---|--|--|
| <p>1. BENNET JR. HIGH
free play area</p> <p>2. BENTLEY
basketball
game courts
playground equipment</p> <p>3. BOWERS
soccer
sandlot ball diamond
playground equipment</p> <p>4. BUCKLAND
basketball
game courts
Little League diamond</p> <p>5. BUCKELY
basketball
game courts
Little League diamond
playground equipment</p> <p>6. HIGHLAND PARK
basketball
free play area
game courts
playground equipment
softball diamond</p> <p>7. ILLING JR. HIGH
soccer
handball diamond
softball diamond
free play area</p> | <p>8. KEENEY
basketball
free play area
picnic grove
playground equipment
sandlot ball diamond
softball diamond
volley ball</p> <p>9. GREEN
free play area
sandlot ball diamond
playground equipment</p> <p>10. MANCHESTER HIGH
basketball
swimming (indoor)
tennis</p> <p>11. MARTIN
basketball
free play area
playground equipment
softball diamonds
volley ball</p> <p>12. NATHAN HALE
free play area
playground equipment</p> <p>13. ROBERTSON
basketball
free play area
game courts
playground equipment
softball fields
swimming
tennis</p> | <p>14. SOUTH
basketball
playground equipment</p> <p>15. VERPLANCK
basketball
free play area
Little League ball diamond
picnic grove
playground equipment
swimming
volley ball</p> <p>16. WADDELL
basketball
free play area
Little League ball diamond
playground equipment
swimming pool
volley ball</p> <p>17. WASHINGTON
basketball
game courts
ball diamond
picnic tables
playground equipment
running track
tennis
volley ball</p> |
|---|--|--|

Please Save For Reference

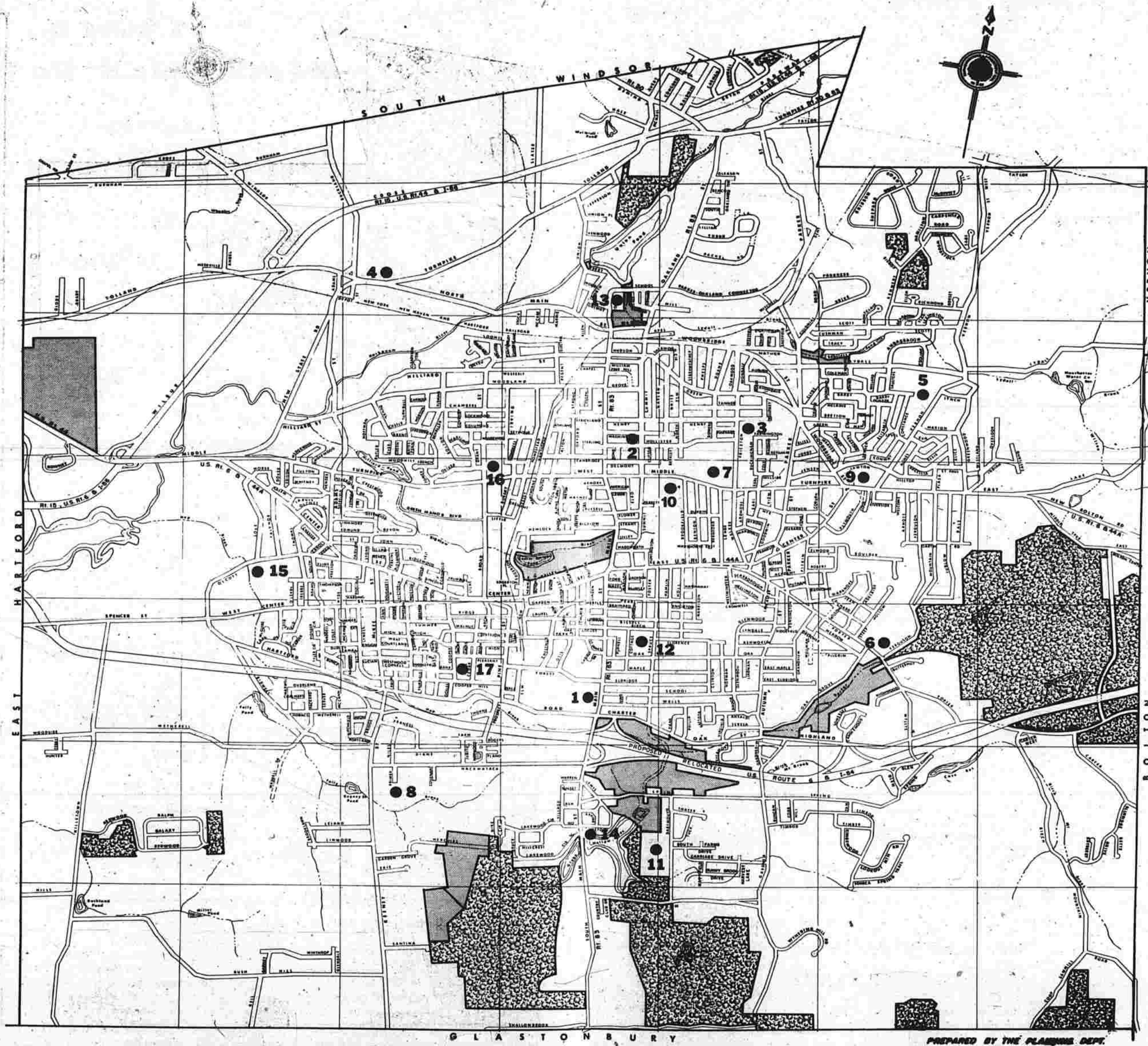
UNION POND
 LINDEN ST. NORTH MAIN STREET SCHOOL ST. OAKLAND ST. RT. 28

ROBERTSON PARK
 NORTH MAIN STREET SCHOOL ST. OAKLAND ST. RT. 28

WICKHAM PARK
 EAST HARTFORD MIDDLE TURNPIKE WEST RT. 44

CENTER SPRINGS PARK
 SHENLOCK ST. BIGELOW ST. CENTER STREET RT. 44

NIKE RECREATION CENTER
 KEENEY STREET GARDEN GROVE ROAD HERCULES DR.



SAULTER'S POND
 COLUMBIAN ST. SCOTT DR. CUSHMAN DR. TRACY DR. LYDALL ST. PARKER ST.

OAK GROVE NATURE CENTER
 PORTER ST. OAK GROVE ST. HIGHLAND STREET

CHARTER OAK PARK
 WELLS ST. CHARTER ST. SPRUCE ST. OAK ST. I-84

MT. NEBO FIELD
 SO. MAIN ST. RT. 83 I-84 SPRING ST. DARTMOUTH RD. GARDNER ST.

GLOBE HOLLOW

Personnel

The need for an effective and highly technical personnel department continues to increase on the municipal government level. In this area Manchester has been very progressive in developing new methods of attracting well-trained and highly skilled personnel. This past year two major projects were undertaken by the department to further increase the Town's professional personnel approach.

In an extended project conducted by the department, a comprehensive review of salary ranges for the administrative heads was made. Data from the study was submitted to the Mayor's Administrative Salary Review Committee. After careful evaluation of the information, formal recommendations were made to the Board of Directors.

A second area of study was as a result of a grant awarded to the Town through the Intergovernmental Personnel Act. The grant provides funding to develop computer programs to analyze data on personnel. Through the use of a variety of information such as age, sex, length of service, salary, step of wage grade, family status, etc., fairly rapid projections can be made on the costs of changes in salary, insurance, pension, or other fringe benefit coverage. Information of this type is particularly useful for budget development and during negotiation with the unions. Much of the preliminary work has been completed on this program, which includes data for the Town of Glastonbury and Wethersfield as well as Manchester.

Projects in the future will continue to explore areas in which the computer facilities can be utilized and to insure that each department continues to be staffed with competent and well-trained employees.

Emergency Employment Act

In the fall of 1971 federal funding was provided to hire 43 employees for the Town. Significant additional services were provided in Parks, Buildings, Assessment, Water and Sewer, Engineering and Highway. Additional services were provided in Planning and Zoning, Police, Recreation, Senior Citizens, Personnel, Town Clerk, Collector of Revenue, and Data Processing.

This resulted in a 10% increase of the Town workforce. Gradually 20 of these employees were absorbed into the permanent workforce replacing regular employees who retired or resigned. Of the total group hired under EEA seven resigned to accept permanent positions and three failed to qualify. The remaining nineteen are scheduled for phase out prior to the end of June, 1974.

Registrar Of Voters

Two elections were held this year, the presidential election November 7th and a referendum on March 13th. Over 180 people were engaged to assist in conducting these elections.

A number of special voter making sessions were held throughout the year at Manchester High School, East Catholic High School, Manchester Community College, Senior Citizens Center, SAM rock festival and arts and crafts show, softball games, and the different shopping centers. These sessions ended another 2,705 new voters to the list, giving the Town a total of 29,026 voters.

Democratic	11,256
Republican	9,451
Unaffiliated	8,319

In May, a Town-wide canvass of voters was conducted under the supervision of the Registrars of Voters to determine what corrections should be made in the lists. Twenty-five persons were employed to expedite the taking of the canvass. Those people who have moved out of Town were notified by mail that unless a request to remain on Manchester's voter list is made, their names will be removed.

According to the United States Federal Court order, the Town has been redistricted into ten new voting districts. Letters were mailed to each voter informing them of their new voting district and polling place.

Staff Services

Town Clerk

The Town Clerk's Office, which is responsible for organizing and administering elections, had two elections to consider this year. At the State Election held November 7, 1972, four Capital Improvement Questions were voted. Voters rejected the proposed addition to both junior high schools in the amount of \$8,800.00 and approved the construction and reconstruction of highways, \$536,000; the construction of sidewalks, \$200,000; and renovations to the Cooper Hill Treatment Plant, \$550,000. At a Special Election held March 13, 1973, the voters approved an appropriation of \$1,391,000 for the acquisition of Laurel Lake and Improvements thereon.

Several years ago the Town Clerk in an effort to maximize efficiency in the office computerized alphabetically and chronologically an index to the land records from 1823 to 1965. This past year the final stages of that index were completed by adding the years 1967 to 1973 to the index.

To further facilitate the accessibility of the Board of Directors' minutes and records, the Town Clerk as their record keeper, hopes at some future date to microfilm and set up a Master Index to all the Selectmen and Board of Director's minutes.

Vital Statistics	1972	1971	1970	1969
Births	1,513	1,820	1,963	1,859
Deaths	538	583	554	598
Marriages	606	679	673	630



Line of residents waiting for dog licenses.



Results of the landfill question are read off.

General Services

The General Services Department is a service function for all of the other Town Departments.

Approximately one million dollars in purchasing was processed through its centralized purchasing function. Many savings are realized as the result of consolidating of purchases, competitive bidding, annual purchasing contracts, and equipment analysis. Manchester's participation in the Capitol Region Purchasing Council provided savings in excess of \$10,000 on such items as gasoline, tires, anti-freeze, etc.

A first for the Town of Manchester was the purchase of a bulldozer on a "Total Cost Bid," resulting in savings in excess of \$10,000. The Total cost bid, which has been successfully used by many governmental agencies, incorporates into the bid a guaranteed repair cost ceiling and a guaranteed repurchase price at the end of a given period of time, in this case five years. This type of bidding allows for accurate budgeting for the costs of machine operation and depreciation as opposed to the maximum cost for operation and depreciation which previously had to be budgeted.

The General Services Department has recently become a member of the National Institute of Governmental Purchasing, a non-profit organization designed to improve the quality and increase the professionalism of governmental purchasing. The Institute will provide the Town of Manchester with a variety of services, including periodic bulletins describing new purchasing techniques and a section for the purchasing agents to describe problems they are faced with in their own town or department.

Town Council

Prior to 1964 Town Councils worked in their private law offices on Town business. With increased responsibilities, an office in the Town Hall and secretarial help was given the Town Council in mid-1964. Since that date, the office is open during regular business hours and all files and records are kept in the office.

Beginning in 1966, the Town Council's Office assumed the additional duties of updating the Town Charter by implementing Charter changes as they occur. The office prepares all new Ordinances and amendments to Ordinances and supplies copies of these for all outstanding copies of the Charter.

With the increasing interrelationship between Federal, State and local Governments and resulting increase in work volume, hiring of a full time Town Council will become necessary in the future.

During the past year, in addition to continual formal and informal advice to the various Town departments, this office handled tax appeals, zoning appeals, defective sidewalk and road cases, contract and labor disputes and a variety of other types of litigation.

This office handled 128 cases during the year, of which 46 were settled, 28 referred to our insurance carrier and 6 denied, leaving 48 pending.

Major Highlights

Reduced tax rate two mills to 46.86 mills for the Town; 5.35 mills for the Fire Department Taxing District; and 8.0 mills for the Special Parking Authority Taxing District.

Interest on Temporarily Idle Town Funds reached a record of \$174,419.85. Received first Federal Revenue Sharing allocations of \$690,053. From these funds \$18,184 was realized in interest. These funds were used for capital improvements and tax rate stabilization.

Treasurer

As stated in the Town Charter, "the Town Treasurer shall have all the powers and perform all the duties which are vested by statute in Town Treasurers. He shall have custody of and disburse all funds belonging to the Town and shall deposit the same in such banks and trust companies as may be designated by the Board of Directors on the recommendations of the General Manager. He shall be the Treasurer of the Town Deposit Fund and shall have authority to invest funds and reinvest the same in securities legal for investment of trust funds under the General Statutes." In the 1972-73 fiscal year, the Treasurer's Office yielded \$174,419.85 in interest on investments of Idle General Fund monies and a grand total of \$434,869.73 on all funds.

Thirty different cash accounts were maintained by this office, out of which a total of 13,859 payroll checks and 9,221 vendor checks were processed. There was in addition 16 savings accounts being administered. Among the activities of the Treasurer was a study of the Cemetery Trust Fund. This study resulted in the growth of the fund by approximately \$100,000, along with an income increase of approximately \$1,000.

During the year, the handling of pension deductions for 510 employees and pensioners receiving checks was transferred from a manual operation to an automated system. This has resulted in saving man hours and lessening the possibility of posting errors. A second major innovation in the Treasurer's Office was the initiation of competitive bidding for certificate of deposit investments. By using this method, the Town has realized from approximately 3/4 per cent to 1 1/2 per cent more in interest.

A request from the Treasurer's Office to the Board of Directors in March of 1973 for authorization to sell all stock and bonds held by the Treasurer for the Levi Drake and Whiton Trust Funds in order to set up a fully managed fund was granted. This request was prompted by the conclusion of a study made by the Treasurer starting in the Fall of 1972. At that time, these funds consisted of large stock holdings, with the certificates being held in a safe deposit box at the bank, and several savings accounts totaling over \$70,000, with the current yield based on market value being approximately 3 per cent. It was felt that a better yield could be realized if this fund could be turned over to a bank for management. This was established with the anticipation of an increase of over 30 per cent as compared to the previous method of handling these funds.

The Treasurer's Office continues to look for new innovations which will allow the Town to realize greater yield in its investments, as well as to continue to cooperate in developing new methods of financial management and control.

Finance

Controller

Manchester required records of its financial transactions in 1823 and requires financial records now in the year of our Sesquicentennial. Many things have changed, however, including the volume of records we are required to keep and the technology employed to keep them. The equipment used to record our transactions on paper has progressed from the pen and inkwell, through many stages, all the way to modern data processing equipment.

Refinements and improvements continue to be made in both our vendor payment and payroll procedures. Among this year's changes are improved procedures for handling accounts payable at the end of the fiscal year and improvements in the payroll plan for U.S. Savings Bonds.

We continue to administer the Town's insurance program. All types of insurance including employee, plane, property, liability, and workmen's compensation are included in our program. All forms except employee coverages are written for three-year terms. We have recently been involved in developing information which was used to prepare specifications for bids for insurance coverage for the next three years.

Accounting and administration procedures were developed this year for the new Federal Revenue Sharing Program. There are three stages in the administrative procedure. A general revenue survey is made to determine how much funding the Town is qualified to receive. This is based on the per capita income and the local tax effort that is used to finance all but the educational operations in the community. Once the community has been granted the funding, a planned use report for the entitlement period is submitted. An actual use report is submitted once each year to indicate the status of the fund on June 30. The department has been involved with other Federal and State programs, including the Connecticut Planning Committee on Criminal Administration Programs, the Urban Systems Program, TOPICS Program, and the continuation of the Emergency Employment Act. Although the new procedures required by the government are quite different, the Controller's Office has found them to be equally challenging.

A major project the Controller's Office will undertake in the new year is participating in the development of a computerized revenue reporting system. Work on this reporting system, which has been needed for some time, began this spring. Since that time the Data Center, Treasurer, Collector of Revenue, and Controller's Office have been developing a program which will allow all revenue to be reported in a manner similar to the expenditure reports.

This year in an effort to allow the town report to be more meaningful and timely to the residents of Manchester, it was decided not to delay the printing in order to include the normally required portions of the audit report, which is due sometime at the end of the calendar year. Financial information will be provided in a supplemental report summarizing the results of the audit and including the Auditor's opinion. Anyone wishing a copy of this should contact the Town Manager's Office by letter or phoning 649-5281.

Collector Of Revenue

The Collector of Revenue's Office has been undergoing major changes throughout the year. Most noticeable to those working in the Municipal Building is the addition of a new outer office and redwood wall in the first floor lobby. A second major change is what is hoped to be the completion of converting the manual operations in the Collector's Office to an automated system by the institution of a control system. At the end of the 1972 fiscal year the Auditors expressed much concern as to the balance indicated by the Collector's Office. A balanced accounting system is necessary in any business operation, and a need to achieve this goal was reflected in the auditor's comments and recommendations. Recommendations directed at meeting this goal are now being implemented by the department.

New daily and bi-weekly control sheets have been instituted, which preliminary evaluations indicate will provide the necessary controls for a balanced accounting system. The amount and complexity of work in the Collector's Office has increased substantially in the last few years particularly with the expanding use of elderly and veterans exemptions. Aware of the increasing burden on the department, work in the future will concentrate on tax collections, the primary revenue source for the Town, and the collection of water and sewer bills. This will enable the Collector to devote more time to the primary revenue source; taxes. Again this year as in past years, the department has maintained a 99 per cent collection rate, a higher than average rate for most communities.

The Collector of Revenue's Office would like this year to add to the automated system a listing of all outstanding taxes from the past five years. This information will then be added to each bill enabling the office to easily and quickly identify all those persons with an outstanding tax debt.

The Assessor's staff will complete a major portion of the project. An outside firm will only be employed to develop the highly sophisticated computerized assessment system for the Town's computer. The use of the Assessor's staff and Town's computer will save the Town an estimated \$55,000.

Assessor

The total Net Taxable Grand List for 1972 is \$266,943,032. This figure represents the total assessed values after allowances for exemptions.

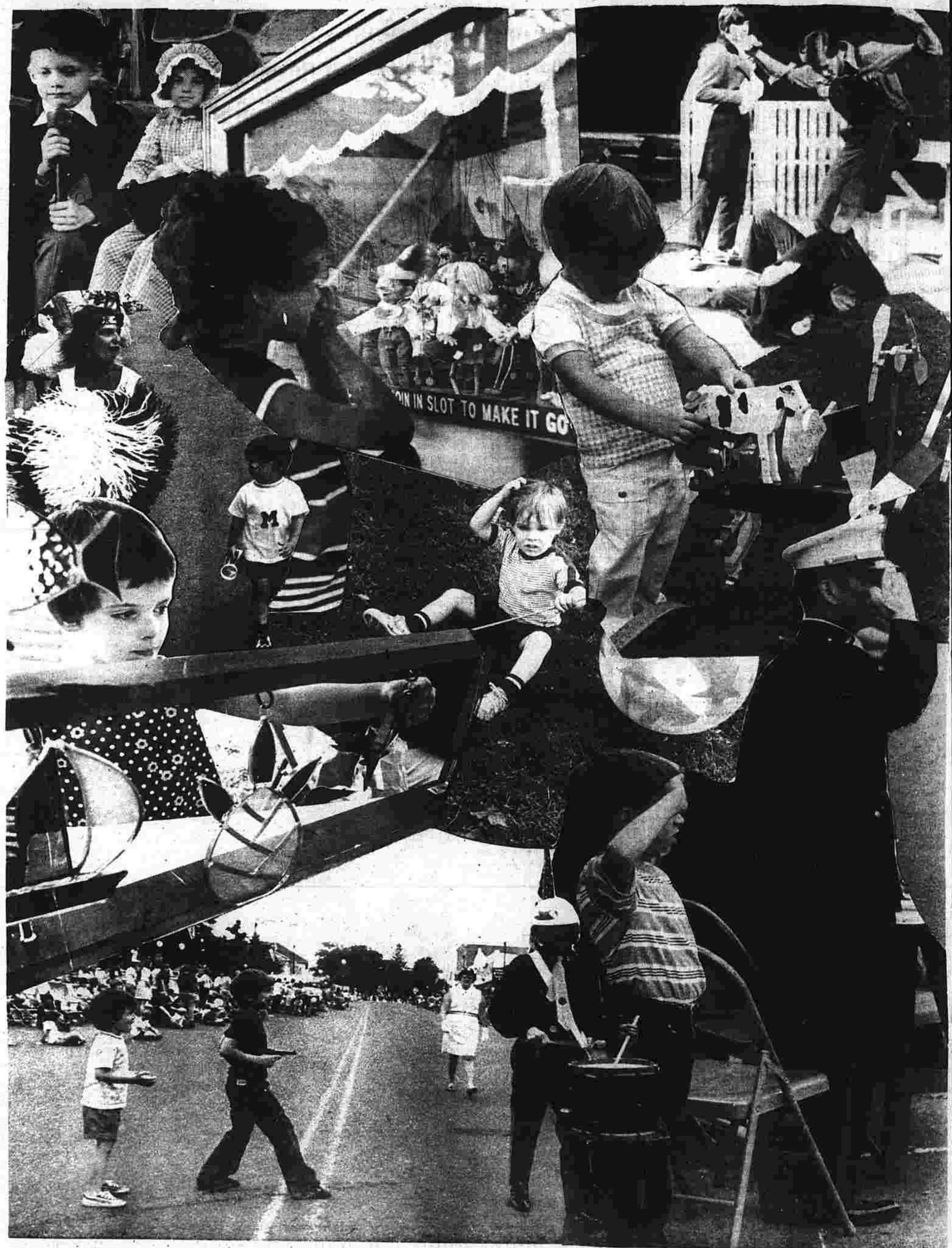
Over the past several years the Assessment Department experienced difficulty maintaining the staff required to perform the assessment function properly. Because the salary schedule for Assessment Aide positions was low, the vacancy rate in these positions was extremely high. This resulted in a large turnover in Assessment Aides over the past years. Assessment Aides are now starting at more realistic salaries and are receiving formal training on an annual basis. The results of this recognition by the Board of Directors is quite apparent in the improved assessment procedures.

Looking toward the future, the Assessor's Office is about to begin a revaluation program. The Assessor recommended that the re-evaluation be commenced this year. This will allow it to be completed for the October 1, 1976 Grand List as required by Connecticut Statutes. The need for an immediate re-evaluation was recently shown in a study conducted by the Assessor's Office, which indicated wide degrees of in-equality between assessments as a direct result of high inflation. Unlike previous revaluations, this will not be a manual operation. Rather, the initial information will be handled manually, but from that point on, all assessment procedures will be handled by computer. The implementation of the computer system will allow assessments to be maintained at more current levels, thereby eliminating much of the cost for ten-year revaluations.

The Assessor's staff will complete a major portion of the project. An outside firm will only be employed to develop the highly sophisticated computerized assessment system for the Town's computer. The use of the Assessor's staff and Town's computer will save the Town an estimated \$55,000.



At A Town Public Hearing



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